



**DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
OFFICE OF THE STATE FIRE MARSHAL**

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**Date:** May 23, 2019

**Attachment 11**

**To:** State Board of Fire Services

**From:** Caryn Petty, Deputy State Fire Marshal, State Fire Training

**SUBJECT/AGENDA ACTION ITEM:**

Burbank Fire Department, Initial Accredited Local Academy (ALA) Accreditation

**Recommended Actions:**

Recommend that Burbank Fire Department become an Accredited Local Academy (ALA) in the State Fire Training (SFT) system for the initial Accreditation period of three years.

**Background Information:**

An accreditation site visit was conducted on November 28, 2018, at the Burbank Fire Department Training Tower located at 1845 N. Ontario Street in Burbank, California. The Accreditation Site Evaluation Team included Supervising Deputy State Fire Marshal Chris Fowler, State Fire Training; Deputy State Fire Marshal Caryn Petty, State Fire Training; Captain Chris Coates, Costa Mesa Fire Department, STEAC Representative; and Chief Gary Dominguez, Santa Ana College, ARTP Representative. Introductions were facilitated by Battalion Chief of Training John Owings, Burbank Fire Department, that included Fire Chief Eric Garcia, Assistant Fire Chief Danny Alvarez, Academy Drill Master Captain Ryan Weber, Engineer James Enriquez, and Firefighter Jared Cutler.

A review of the Department's Self-Assessment Report (SAR) was discussed with agency representatives present, with requirements for supplemental documentation noted. Said documentation has since been received and has met the requirements as set forth by State Fire Training policies and procedures. The review of the SAR was followed by a tour of all classrooms and training facilities with opportunity to review training course records and equipment compliment.

**Analysis/Summary of Issue:**

A tour of the training facilities indicated sufficient classroom space with a fully functioning training tower complete with all necessary props, tools, equipment, and vehicles to accommodate a fire academy training program as supplemented by satellite and partnered training sites and locations. Burbank Fire Department successfully adheres to the 2013 Fire Fighter I curriculum and possesses

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all necessary equipment and props for certification testing. The training facility presents an appropriate academy classroom equipped with enhanced audio/visual equipment and necessary learning aids. All Academy recruits are provided sufficient study materials, devices, and equipment for applicable success within the Academy training.

Several Registered Instructors within the agency participate in the Academy delivery and the Department will focus on hosting additional State Fire Training courses at their facility in conjunction with cooperating and neighboring agencies. Academy staff utilize a video-based testing system for evaluation purposes, with all student records maintained in a compliant and confidential manner.

To ensure success and compliance with Fire Fighter I testing, State Fire Training requires that Burbank Fire Department witness and participate in the testing process with other experienced agencies or colleges in the region.

The Burbank Fire Department has demonstrated a strong devotion to training that is indicative of a proud and progressive organization. The Site Team is unanimous in the recommendation of Burbank Fire Department being designated as an Accredited Local Academy in the State Fire Training system.